

Fulford Parish Council

The Cemetery Lodge, Fordlands Road, Fulford, York, YO19 4QG

www.fulfordparishcouncil.org.uk

Tel: 01904 633151

Mobile: 07719 211979

Email: clerk@fulfordpc.org.uk

Minutes of the Meeting of the Parish Council held online via Zoom at 19:30 on Tuesday 27th April 2021

Present: Cllr. Urmston (Chairman), Cllr. Clare, Cllr. de Vries, Cllr. Hughes, Cllr. Koprowska, Cllr. Walker, and the Clerk.

20307. Chairman's welcome

The Chairman welcomed all to the meeting

20308. To receive apologies and approve reasons for absence

Apologies were received and reasons for absence were approved from Cllr. Aspden and Cllr. Russell

20309. To receive any declarations of interest

Cllr. Walker declared a non-pecuniary interest in Item 20313.c, 21/00593/FUL;

Cllr. Clare declared a non-pecuniary interest in Item 20317.a.i);

Cllr. de Vries declared an interest in Items 20317.b.ii) and 20317.b.iii) for which she has a dispensation;

Cllr. Urmston declared a non-pecuniary interest in Item 20317.b.iv).

20310. To receive and approve the Minutes of the Parish Council meeting held on 9th March 2021

The minutes of the Parish Council meeting on 9th March 2021 were approved as a true record.

20311. To receive and consider Parishioners' Questions:

- a. A parishioner had emailed noting the Parish Council statement of March 2021 regarding the Fulford School access, finding it informative and useful. The parishioner commented on the history surrounding the access, ecological concerns for traffic reduction, the relocation of the school tennis courts viability, the potential for improved basketball facilities and use of Parish Council land. Councillors noted the comments and it was noted that a planning application had now been submitted by the School. It was agreed to respond to the parishioner to inform them of the planning application in the event that they wish to submit comments.
- b. A parishioner had emailed querying the number of HMO properties in the parish and the effect of them on council tax and precept. It was noted that the Parish Council would not generally be provided with information on HMO properties. Access to information on HMO properties that have been licensed is available, of which there are 5 in the parish. It was noted that council tax liability is not precluded for an HMO property unless it is entirely occupied by qualifying students although there are different rules that apply to different types of HMO. It was agreed to respond to the parishioner to provide this information.
- c. A parishioner had emailed querying the reason why the gate nearest the playground on School Lane continued to be secured open and requesting for it to be closed. It was noted that the gate had been secured in the course of implementation of Covid19-safe practices by City of York Council. Following consideration of the risk assessment for the re-opening of playgrounds, it was agreed to remove the chain securing the gate to enable it to close again and the Clerk would communicate this to the parishioner.

It was noted that the other gate to the parish field continued to be propped open to provide access. This had been a temporary measure prior to construction of the pathway from the Germany Beck development and it was agreed to raise the connection of the path to the field with Persimmon to prevent further need for the gate to be kept open.

20312. To note correspondence received and decide if any action is necessary to include:

- a. **Email Environment Agency March 2021 Newsletter**
- b. **NALC Chief Executive Bulletins dated 5th March, 19th March, 1st April, 16th April**
- c. **NYPF - Exit Cap Information LGA Employer Note Update 20210322**
- d. **Email Query re historic EA notice**

Items 20312. a–d were noted.

- e. **Resident Email re 21_00391_FUL 4 The Old Orchard**

This email had been considered under the delegated powers decisions listed at Item 20313.

f. Email re Tansy Beetles

The email was deferred to Item 20321.d.iv).

g. Tennis Club Errands Requests

The email was deferred to Item 20321.g.

h. Tennis Club Information document and statistics

The email was deferred to Item 20321.b.

i. YLCA - AGAR Guidance

j. YLCA - Future of Remote Meetings and Annual Meetings in May 2021

k. YLCA White Rose Updates dated 5th march, 19th March and 1st April

l. YLCA - YLCA Remote Conference

Items 20312 i-l were noted.

m. Resident email re proposed sports activities on the Parish Field

Following consideration, it was agreed that the idea was welcomed in principle but that more information on the type of activity, proposed location within the field, proposed times and provision for insurance would be needed before a decision could be taken. The Clerk will contact the resident for more information.

n. Resident Email re School Lane Playing Field gate and dogs.

As reported at Item 20311.c, it had been agreed to close the gate. The query relating to dogs was noted and it was further noted that a decision had been taken at the meeting of 13th October (Item 20160.i) to permit dogs on the open spaces at Fordlands Road and School Lane provided they were kept on leads. It was agreed that new signs need to be ordered for both open spaces and the wording for the signs was agreed as amended to state "Dogs must be kept on a lead at all times. No dogs are allowed in or near the children's play area except for assistance dogs. Please avoid the marked-out sports areas and pick up after your dog". It was agreed that the Clerk would send a mock-up of the sign to send to Signorama. It was further agreed that the change would need to be communicated to residents.

o. Wildlife Gardening on Allotments Email

The information had been circulated to tenants at the Allotments.

p. GoodGym York Email

The email was noted and GoodGym will be borne in mind for any upcoming projects.

q. Email relating to Sandra Hutton Memorial Plaque and Tree

Following consideration, it was agreed that the council could offer assistance from Cemetery staff and cover the cost of the materials subject to the correspondent's wishes in respect of the renovations. It was agreed the Chairman would discuss the matter with the correspondent.

r. Email relating to the HMO application 21/00391/FUL at 4 The Old Orchard

A request has been sent for the comments to be removed but they are still there as at 26th April – the application will be reconsidered in the planning item.

20313. To consider and confirm the following decisions made under the powers authorised under Item 19234 of the Extra-Ordinary Parish Council meeting on 21st March 2020

a. Following consideration of the year to date accounts, the options for virement and earmarked funds were approved as drafted, circulated and amended.

It was resolved to approve the decision taken using the delegated powers.

b. Following consideration of the year to date accounts, it was resolved to return the sum of £6696 to City of York Council in respect of unrequired Lockdown Grants Received

It was resolved to approve the decision taken using the delegated powers.

c. The following decisions on items included on the agenda for the postponed meeting of 13th April 2021:

1. Agenda Item 20317. To consider moving the date of the Annual Meeting forward from the 11th May to 4th May to enable it to be held within the current legislation relating to remote meetings.	
Under the Delegated Powers authorised under Item 19234 of the Extra-Ordinary Parish Council meeting on 21st March 2020 it is resolved to move the date of the Annual Meeting of the Parish Council from 11 th May to the 4 th May together with the Ordinary May Meeting of the Parish Council.	
2. Agenda Item 20308. To consider a report of planning applications and questions considered by the Planning Working Group and decide on any further action:	
a. New applications	
i. 21/00653/FUL - Single storey side extension. 23 Low Moor Avenue York YO10 4NH	Under the Delegated Powers authorised under Item 19234 of the Extra-Ordinary Parish Council meeting on 21st March 2020 it is resolved to make the following objection comments: <ul style="list-style-type: none"> • The large triangular footprint and flat roof design will appear as an incongruous side addition to the building that will harm the streetscene; • An extension to the rear of the house would be less visible and would enable the garage and driveway to be retained
ii. 21/00313/FUL - Change of use from hotel (use class C1) to single dwelling (use class C3). Adams House Hotel 5 Main Street Fulford York YO10 4HJ	Under the Delegated Powers authorised under Item 19234 of the Extra-Ordinary Parish Council meeting on 21st March 2020 no objections were resolved.
iii. 21/00550/TCA - Fell 1no. Rowan and 1no. Crab Apple; prune 2no. Rowan trees in a Conservation Area 20 Fulford Park York YO10 4QE	Under the Delegated Powers authorised under Item 19234 of the Extra-Ordinary Parish Council meeting on 21st March 2020 no objections were resolved.
iv. 21/00391/FUL - Change of use from single dwelling (use class C3) to flexible use as House in Multiple Occupation (use class C4) or single dwelling. 4 The Old Orchard York YO10 4LT	Under the Delegated Powers authorised under Item 19234 of the Extra-Ordinary Parish Council meeting on 21st March 2020 it is resolved to object as follows: The Old Orchard is a small cul-de-sac with mostly elderly residents; <ul style="list-style-type: none"> • The introduction of a single HMO represents a relatively large percentage of the cul-de-sac; • In addition, there is an existing HMO immediately opposite the entrance to the Old Orchard, which already causes parking issues in this sensitive environment. • If the application is approved, it would be desirable that it was let to a family rather than individual occupants.
v. 21/00593/FUL - Two storey and single storey rear extensions, including render and replacement black UPVC windows. 4 Selby Road York YO19 4RD	Under the Delegated Powers authorised under Item 19234 of the Extra-Ordinary Parish Council meeting on 21st March 2020 it is resolved to make the following objection comments: <ul style="list-style-type: none"> • The extension has a large footprint, which could be deemed excessive for a dwelling currently located in the green belt. • There are concerns that the neighbouring properties (nos 3 and 5) could be affected by loss of light and/or outlook due to the height and bulk of the two-storey element;

	<ul style="list-style-type: none"> • A sunlight assessment would be helpful to assess any loss of light to the neighbouring dwellings; • The impact could be reduced by replacing the gable of the roof with a hipped roof.
vi. 21/00495/FUL - Variation of condition 2 of permitted application 18/02129/FUL to alter site layout, including removal of area of open space, extension of domestic gardens and provision of 1.5m high fence/hedge. Land Adjacent To 141 Broadway York	Under the Delegated Powers authorised under Item 19234 of the Extra-Ordinary Parish Council meeting on 21st March 2020 it is resolved to submit the letter of objection comments drafted and circulated by the Planning working group and ask the Ward Councillor to call in the application should the case officer be minded to approve it.
vii. 21/00735/CPD - Dormer to rear and 2no. rooflights to front. 58 Cherry Wood Crescent York YO19 4QN	Under the Delegated Powers authorised under Item 19234 of the Extra-Ordinary Parish Council meeting on 21st March 2020 it is resolved to comment that the rear dormer appears to be excessively large for a small semi-detached bungalow contrary to guidance in the Council's SPD. This could affect the amenity of the neighbours' gardens and result in a loss of privacy.
3. Agenda Item 20309. To receive and consider a report from the Cemetery working group and decide on any necessary action to include:	
b. Cemetery Truck MOT advisory report consideration	Under the Delegated Powers authorised under Item 19234 of the Extra-Ordinary Parish Council meeting on 21st March 2020 it is resolved to instruct the work to address the advisories in accordance with the estimated cost of £450.
c. To consider exclusion of the press and public from the discussion of any aspect of item 20321.d by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.	Under the Delegated Powers authorised under Item 19234 of the Extra-Ordinary Parish Council meeting on 21st March 2020 it is resolved to the press and public from the discussion of any aspect of item 20321.d by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.
d. To consider information received relating to a grave space in Plot 45 and decide on any necessary action.	Under the Delegated Powers authorised under Item 19234 of the Extra-Ordinary Parish Council meeting on 21st March 2020 it is resolved to take the confidential recommended course of action.
4. Agenda Item 20322. To receive and consider a report from the Open Spaces working group and decide on any necessary action to include:	
iv) Request from tenant for non-permanent paving slabs	Under the Delegated Powers authorised under Item 19234 of the Extra-Ordinary Parish Council meeting on 21st March 2020 it is resolved to approve the request on condition the slabs are removed when the tenant gives up the plot.
5. Agenda Item 20328. To consider a request from St Oswald's School for a donation towards restoration of the foundation stones and creation of a bench to commemorate the 250th Anniversary of the school.	
Under the Delegated Powers authorised under Item 19234 of the Extra-Ordinary Parish Council meeting on 21st March 2020 and on the basis that the project meets Criteria 7 of benefit to the wider community within the Grant Awarding Policy and Procedure, it is resolved to agree a donation of £250 from the Community Grants 2021/2022 Budget towards the restoration of the foundation stones and creation of a bench to commemorate the 250th Anniversary of the school.	

It was resolved to approve each of the above decisions taken using the delegated powers.

b. To note the receipts presented
Please note the following receipts:

**Fulford Parish Council
Summary of Receipts**

CEM1 Cemetery Income

Code Title	Receipts
6001 CEM1 Cemetery Fees - Burial Rights Purchases	5,246.00
6002 CEM1 Cemetery Fees - Interments	11,667.00
6003 CEM1 Cemetery Fees - Memorial Seats Installation	
6004 CEM1 Cemetery Fees - Other	
6005 CEM1 Cemetery Fees - Grave Maintenance (Upkeeps)	647.50
6006 CEM1 Cemetery Fees - Memorials	3,542.00
6007 CEM1 Cemetery - CoYC Grants (Non-Ward)	
6008 CEM1 Cemetery - CoYC Ward Grants	
6009 CEM1 Cemetery - Donations	
6010 CEM1 Cemetery - Interest on Capital	0.17
6011 CEM1 Cemetery - Military Grave Maintenance (CWGC)	3,840.00
6012 CEM1 Cemetery - Other Income	
6013 CEM1 Cemetery - PWLB Loan Repayments from CoYC	
SUB TOTAL	24,942.67
Summary	
NET TOTAL	24,942.67
V.A.T.	904.50
GROSS TOTAL	25,847.17

PC1 Parish Council Income

Code Title	Receipts
1001 PC1 CoYC Annual Cemetery Agreement Contribution	
1002 PC1 CoYC CTB Support Grant	
1003 PC1 CoYC Double Taxation	
1004 PC1 CoYC Precept	
1005 PC1 CoYC s.106 Income	
1006 PC1 Fundraising Projects	
1007 PC1 Grants - CoYC (Excl. Ward & CTB)	
1008 PC1 Grants - Other	2,096.00
1009 PC1 Grants - Ward Grants	
1010 PC1 Other Income - Interest on Capital	
1011 PC1 Other Income - Northern Electric Wayleave	
1012 PC1 Other Income - Sundry Receipts	
1013 PC1 Rents - Air Rifle Club	
1014 PC1 Rents - Allotments	330.00
1015 PC1 Rents - Playing Field	
1016 PC1 Rents - Social Hall	367.50
SUB TOTAL	2,793.50
Summary	
NET TOTAL	2,793.50
V.A.T.	0.00
GROSS TOTAL	2,793.50

Created by Scribe

The receipts were noted.

c. To note the year end accounts for 2020/2021

Fulford Parish Council Summary of Receipts and Payments Summary - Cost Centres Only									
Cost Centre	Receipts			Payments			Net Position	Under/over spend	
	Budgeted	Actual	Variance	Budgeted	Actual	Variance			
PC1 Parish Council Income	69,537.00	93,808.46	24,271		10,318.00	-10,318		13,953	
PC2 Parish Council Capital Income									
PC3 Parish Council Admin & Office Expenditure		291.25	291	9,060.00	5,575.75	3,484		3,776	
PC4 Parish Council Grants									
PC5 Parish Council Open Spaces		50.00	50	21,970.00	25,545.64	-3,576		-3,526	
PC6 Parish Council Planning				6,000.00		6,000		6,000	
PC7 Parish Council Projects		16,339.56	16,340		16,262.00	-16,262		78	
PC8 Parish Council Social Hall				12,180.00	5,381.44	6,799		6,799	
PC9 Parish Council Staff Expenditure		-1,310.82	-1,311	19,745.46	18,434.64	1,311			
PC10 Parish Council Tenancy Account	7,000.00	8,400.00	1,400	7,000.00	2,975.00	4,025		5,425	
PC11 Parish Council Capital Expenditure				15,000.00	4,816.38	10,184		10,184	
NET TOTAL	76,537.00	117,678.46	41,041	90,866.46	89,308.86	1,847		42,888	
Deduct									
PC10 Parish Council Tenancy Account	7,000.00	8,400.00	1,400	7,000.00	2,975.00	4,025		5,425	
PC11 Parish Council Capital Expenditure				15,000.00	4,816.38	10,184		10,184	
PC7 Projects - Fulfordings Fundraiser Donations where donors declined refund to cover PC expenses of fundraiser	0.00	77.56	77.56	0.00	0.00	0.00		77.56	
NET TOTAL	69,537.00	109,100.89	39,664	68,866.46	81,617.47	-12,662		27,683	
				Emarked to 2021/2022 Projects				27,683	
							Balance	£	-

Created by Scribe

Page No. 1

It was noted that the previous comments had been withdrawn. Following consideration, it was agreed to submit comments raising ecological concerns for increased air pollution should an increase in car numbers result from changes from single dwellings to HMO dwellings.

ii) 20/02123/FULM - Erection of 14no. dwellings with associated garages and infrastructure (revised scheme). Germany Beck Site East of Fordlands Road York

It was noted that the Housing Department had objected due to the loss of affordable housing units.

iii) 20/02029/NONMAT - Non-material amendment to permitted application 12/00384/REMM to alter the road layout, siting, handling and garage arrangements for plots 204 - 263 (Stage 3) Germany Beck Site East of Fordlands Road York - Revised plans.

No update.

iv) 20/01471/FULM - Change of use of existing bungalows (Use Class C2) to residential accommodation where care is provided (Use Class C3(b)) with construction of associated parking court and access driveway from Fulford Park (resubmission). Royal Masonic Benevolent Institute Connaught Court St Oswalds Road York YO10 4QA

It was noted that revised plans for the access road are expected.

v) 19/01969/FULM - Extension to existing York Designer Outlet Centre, relocation of existing Park & Ride facility and outdoor events space, creation of new retail car parking and associated landscaping. York Designer Outlet St Nicholas Avenue York YO19 4TA

No update.

c. Enforcement Action

i) **Germany Beck – Breaches of conditions** – no update

ii) **Fulford Reach Moorings** – no update

iii) **34 Eastward Avenue** – no update

iv) **Land adjacent to 141 Broadway**

It was noted that the retrospective application had been refused. It was agreed to defer any further consideration to the next meeting to allow time for remedial action to be taken.

d. To note the following LPA decided applications

21/00451/TCA - Various tree works including the felling of 1no. Cherry and 1no. Crab apple in a Conservation Area. 1 John Hunt Memorial Homes Fulford Road York YO10 4PG - Approved

21/00100/FUL - Two storey front, first floor side and single storey rear extensions. 52 St Oswalds Road York YO10 4PF – Approved

Since the agenda was published, the following application has been decided

21/00266/FUL Single storey rear extension 67 Heath Moor Drive York YO10 4NQ - Approved

The LPA decided applications were noted.

20318. To receive and consider an update on matters pertaining to the Germany Beck Liaison Advisory Committee (LAC) to include

a. To note the draft minutes of the meeting held on 11th March 2021

It was resolved that the Chairman would draft and circulate a follow-up letter requesting further information on the plans for the greenway and archaeology and to point out an error and omission in the minutes.

It was noted that the residents at Germany Beck had received information from Persimmon about the LAC and inviting residents to apply for membership of the LAC. Councillors welcomed this news.

b. Consideration of agenda items for the next meeting on 20th May 2021

It was agreed to request progress on the connection between the parish field and the footpath to provide access for residents. The Clerk will write to request the item be included on the agenda.

20319. To receive and consider any update on the Local Plan Examination (Phase 1) and decide on any necessary action.

No update

20320. To receive and consider a report from the Cemetery working group and decide on any necessary action to include:

Following consideration, it was resolved to refund the cost of the burial rights less the administration fee of 10%.

a. Review of the Covid-19 practices and restrictions

Following consideration, it was resolved that no changes be made.

b. Cemetery Truck MOT advisory report consideration

This item had been decided using the delegated powers as recorded at Item 20313.c.

c. To consider exclusion of the press and public from the discussion of any aspect of item 20320.d by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

The press and public were excluded from the discussion of any aspect of item 20321.d by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

d. To consider information received relating to a grave space in Plot 45 and decide on any necessary action.

This item had been decided using the delegated powers as recorded at Item 20313.c.

e. To consider an updated quotation from Scribe for their new online Cemetery records and mapping to be combined with the Accounts software.

Following consideration, it was resolved to order the upgraded version of Scribe for the Cemetery to include mapping and integration with the Accounts software.

20321. To receive and consider a report from the Open Spaces working group and decide on any necessary action to include:

a. Outstanding issues

It was noted that Cllr. Koprowska intends to write to the Environment Agency about trees.

b. Update on the Parish Field to include:

i) Report of discussions with Paul Forrest, Project Officer

Following consideration of the report it was agreed to confirm agreement to the STRI survey and drainage plan in principle, subject to receipt of written confirmation from Sport England indemnifying the Parish Council against any related costs, such costs to be refunded to the Parish Council by Sport England in a timely manner. It was noted that any proposals need to be agreed with Yorkshire Water, Environment Agency and City of York Council before plans are available for public consultation, with this whole process taking approximately six months. Meetings of the Parish Field/Extension group will continue every two months.

ii) Small Scheme Around Pavilion

It was noted that £4000 had been awarded from the Police and Fire Commissioner's Community Fund (Tennis Club) and £3800 from the Ward Committee 2020-21 funding. Following consideration, it was resolved to approve the scheme. It was further agreed to add consideration of any potential contribution from the Parish Council to a future agenda.

c. Consideration of Allotments matters to include:

i) Report of tenancy breaches

It was noted that the fencing had been removed, together with the commercial waste wood.

ii) Request from tenant for a shed

A retrospective application for a shed had been received and it was noted that the shed does not meet the poultry guidelines and is particularly large.

Following consideration, it was agreed to request a retrospective application from another tenant for a shed that had been installed on another plot without permission first being sought.

It was agreed to adopt the YIACIO guidelines, inform tenants of such adoption and include the guidelines on the website. It was further agreed to defer consideration of both retrospective shed applications to the next meeting.

iii) Email from tenant re security

It was noted that trespassers had gained access onto the allotments and left litter. Following consideration, it was agreed that the Clerk would seek 3 quotes for a replacement vehicular gate following receipt of measurements and the neighbours would be consulted prior to any agreement on works.

iv) Review of guidelines for poultry, sheds, greenhouses and polytunnels

Following consideration, it was agreed to create a guideline document on sheds, greenhouses and polytunnels based on the YACIO guidelines to be placed on the website.

v) To note relinquished and re-let plot

It was noted that the tenant of Plot 20 gave up the plot on 25th March and the new tenant took the tenancy from 30th March.

d. Consideration of any update on the Village Green maintenance to include:

i) Holes near benches

It was agreed to seek a quote from Sleightholm to fill the holes.

ii) Signage

Following consideration, it was agreed to order a sign with an arrow stating "please use the steps".

iii) Grass cutting

It was noted that Cllr. Koprowska would look into who had taken over from the officer at CoYC responsible for arranging payment for the cutting of different areas of the Village Green.

iv) Tansy Beetles

It was noted that the application made to Growing Green Spaces to develop the Village Green tansy area, sow wildflowers and plant fruit and nut trees at Fordlands Road Playing Field and enhance the area on the opposite side of Fordlands Road had been unsuccessful. It was agreed that other funding sources would be explored.

e. Consideration of any update on play equipment repairs and installation to include consideration of quote from Playscheme

Following consideration, it was agreed to continue the Inspection Contract with HAGS to carry out playground inspections at £65 per site, inspecting each site on an operational basis 3 times throughout the year.

f. Consideration of any update on the Naburn Bus Shelter

A quote had been received from JMark and Cllr. Hughes agreed to request two further quotes for consideration and copy the Clerk in on the correspondence with the contractors.

g. Graffiti at the Tennis Club pavilion

It was agreed that the Cemetery staff would not normally carry out work on property that does not belong to the Parish Council and City of York Council has a Graffiti removal service that the Tennis Club can use to remove Graffiti on their property.

It was noted that the Tennis Club had provided statistics and information on how the Tennis Club operates and offers to the community and it was agreed that Cllr. Koprowska would speak with their representative to discuss the information.

h. Noticeboard maintenance

Following consideration, it was agreed that the noticeboard on Main Street near the doctors' surgery requires attention. It was resolved that the Clerk would find a noticeboard company to quote for repairs and/or replacement depending on need.

i. Consideration of any quotations to repaint/repair Fulford signs and sources of funding to enable their repainting/repair.

It was noted that Clerk had contacted the Fulford in Bloom representative who had suggested contractors and the representative was seeking further quotations. Cllr. Walker and Cllr. Clare agreed to inspect the signs further to assess what was required pending further information on potential costs.

j. Consideration of reports of wood blocking the footpath on Fulford Ings

It was noted that there had been a number of comments on social media relating to wood on the footpath on Fulford Ings. The matter had not been reported to the Parish Council and no action was deemed necessary.

20322. To receive and consider a report from the Social Hall working group and decide on any necessary action to include:

a. Consideration of any changes to current Covid-19 practices and restrictions

No changes were deemed necessary.

b. Consideration of any property maintenance matters

It was noted that Nortons Heating had credited the invoice for the duplicate visit and the cleaners carried out a deep clean on 9th April in readiness for the hall re-opening on the 12th.

c. Consideration of a quotation for window cleaning from Smart Cleaning

Following consideration, it was decided to defer to the matter to a later date.

d. Consideration of a quotation for bookings software from Scribe to combine with the Accounts software.

Following consideration, it was agreed that the level of bookings did not warrant a specific software application at this time.

e. Consideration of Aikido group resumption of booking

It was noted that the Covid-19 rules for adult combat sports differ from other adult exercise groups and are permissible with the guidelines as confirmed by the British Aikido Boards combat sport framework and Sport England. On the basis of the information received, it was agreed that combat sports groups may resume hall hire.

20323. To receive and consider any update from the Fulford Climate and Ecological Emergency Working Group

It was noted that Cllr. Koprowska intended to bring information to instigate the action group to the next meeting.

20324. To consider any updates or information resulting from recent training webinars and decide on any necessary action

It was noted that the Clerk had attended a Scribe webinar on the AGAR procedures for this year together with YLCA training on CCTV and Data Protection and shared the YLCA information with councillors.

20325. To consider exclusion of the press and public from the discussion of any aspect of item 20326 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

It was resolved to exclude the press and public from the discussion of any aspect of item 20327 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

20326. To receive and consider reports from the HR panel and Clerk and decide on any necessary action

It was noted that performance reviews were due to be carried out in June and Cllr. Walker would call a meeting of the HR Panel before the reviews were due to commence.

20327. To consider and propose any items for inclusion on the agenda for the next meeting

Councillors confirmed that any items would be sent to the Clerk prior to publication of the agenda.

20328. Confirm date and time of next meeting.

The Annual Meeting of the Parish Council is at 7pm on Tuesday 4th May.

The May ordinary meeting of the Parish Council will follow directly after the Annual Meeting.

It was noted that the Annual Parish Meeting starts at 6.30pm on Tuesday 4th May.

The Chairman closed the meeting at 21:58

Chairman